

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

**Duration:**

Monday, 8 to Sunday, April 14, 2019

**Opening hours visitors:**

Monday to Friday	09:30 – 18:30
Saturday	08:30 – 18:30
Sunday	09:30 – 16:30

**Opening hours exhibitors:**

Monday to Friday	07:30 – 19:30
Saturday	07:00 – 19:30
Sunday	07:30 – End of dismantling

**Organizer and financing body:**

 Messe München GmbH  
 Messegelände  
 81823 München  
 Germany

 Tel. +49 89 949-20267  
[exhibiting@bauma.de](mailto:exhibiting@bauma.de)  
[www.bauma.de](http://www.bauma.de)

All prices indicated below are net and subject to applicable value-added tax.

## B 1 Application

 Applications should only be filed online at [www.bauma.de/application](http://www.bauma.de/application)

Deadline for applications is Thursday, March 1, 2018.

## B 2 Eligibility

Admissible as exhibitors are all German manufacturers; all manufacturers from abroad or their German branch establishments; main importers; specialist dealers or service companies authorized by manufacturers; and those firms that are authorized by a manufacturer's works to exhibit its products. Main importers and authorized specialist dealers may only exhibit exhibits from manufacturers which are not represented at this trade fair themselves.

All exhibits must correspond to the bauma index of products and services. Other than the registered and admitted objects, or used and leased machinery, may not be exhibited. The Messe München GmbH trade fair organizer has the final decision on admission. Organizers of joint pavilions are not exhibitors as defined by the "Special Terms of Participation (B)." For more information on the subject, please refer to the "Important Information for Pavilion Organizers."

## B 3 Participation fee, advance payment for services (cf. A 7)

Given admission, the registration fee amounts to **EUR 390** for main exhibitors and **EUR 590** for co-exhibitors each.

The net **participation fees** per m<sup>2</sup> space are:

In the **hall** (minimum stand size **20 m<sup>2</sup>**)

	<b>up to 20 m<sup>2</sup></b>
Row stand	<b>EUR 239</b>
Corner stand	<b>EUR 265</b>

	<b>20 to 499 m<sup>2</sup></b>	<b>up to 500 m<sup>2</sup></b>
End stand	<b>EUR 280</b>	<b>EUR 270</b>
Island stand	<b>EUR 290</b>	<b>EUR 280</b>

Two-story stand construction (Hall)

For two-story stand constructions, the fee **per square meter overbuilt** is **EUR 100**.

In the **outdoor exhibition area** (minimum stand size **100 m<sup>2</sup>**)

<b>100 to 199 m<sup>2</sup></b>	<b>EUR 130</b>
<b>200 to 499 m<sup>2</sup></b>	<b>EUR 121</b>
<b>500 to 999 m<sup>2</sup></b>	<b>EUR 100</b>
<b>from 1,000 m<sup>2</sup></b>	<b>EUR 91</b>

Container space (flat rate)	<b>EUR 990</b>
Mandatory communication fee (flat rate)	<b>EUR 145</b>
Marketing fee	<b>EUR 15/m<sup>2</sup></b>
Advance payment	(Hall) <b>EUR 19/m<sup>2</sup></b>
	(Outdoor exhibition area/yard space) <b>EUR 12/m<sup>2</sup></b>
AUMA charge	<b>EUR 0.60/m<sup>2</sup></b>
Fixed waste-disposal fee	(Hall) <b>EUR 5/m<sup>2</sup></b>
	(Outdoor exhibition area/yard space) <b>EUR 4/m<sup>2</sup></b>

The participation fee covers the stand space rental and moreover comprises extensive services provided by Messe München GmbH.

These include in particular the following services:

- technical advice
- in the stand layout planning
  - concerning on-site technical conditions and requirements to be considered in stand design
  - during stand setup and dismantling

The services provided by Messe München GmbH moreover comprise the concept and public relations work for the trade show, preparation and organization of trade-fair related press conferences, presentations and exhibitor evenings, insofar as these are organized by Messe München GmbH, the preparation and implementation of forums and special shows, insofar as these are organized by Messe München GmbH or third parties on behalf of Messe München GmbH, the provision of exhibitor passes for authorized persons in accordance with clause B 13 "Exhibitor passes" the lighting, heating and air-conditioning of all exhibition spaces, basic guard service for the event site, regular cleaning of general areas, the provision of loudspeaker systems used for informing visitors to the fair, and other visitor information systems including signage, the provision of visitor lounges, meeting rooms and catering facilities for exhibitors, visitors and the press within the exhibition premises, the deployment of first-aid operatives as well as traffic routing to and within the event site.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## Cont. B 3 Participation fee, advance payment for services (cf. A 7)

### Mandatory communication fee

Exhibitors will be charged a mandatory communication fee amounting to **EUR 145**. This fee includes the basic entry in the catalog (print, online and, if applicable, mobile, cf. B 12 Media services) plus one copy of the trade fair catalog (hand-out on site at the fair). It also covers other communication services as set out in provision B 12 "Media services (Catalog—Internet—Mobile)." Exhibitors can book other entries in the respective advertising media for extra charges. Prices for the additional listing and promotion opportunities are given on the respective order forms, which will be sent to exhibitors by the media services partner contracted by Messe München GmbH. A marketing fee of **EUR 15/m<sup>2</sup>** will be charged in addition.

### Advance payment

The advance payment for exhibitor services ("Advance payment," cf. A 7) is **EUR 19/m<sup>2</sup>** of rented exhibition space in the halls and **EUR 12/m<sup>2</sup>** in the outdoor exhibition area and yard spaces.

### AUMA charge

The German Council of Trade Fairs and Exhibitions (AUMA) levies all exhibitors a charge of **EUR 0.60/m<sup>2</sup>** of rented exhibition space. This amount is charged by Messe München GmbH and transferred directly to AUMA.

### Fixed waste-disposal fee

The mandatory, flat-rate waste disposal fee in the amount of **EUR 5/m<sup>2</sup> (hall) and EUR 4/m<sup>2</sup> (outdoor exhibition area and yard spaces)** is to cover the disposal of all waste generated at the exhibitor's booth during setup and dismantling and throughout the duration of the trade fair. The disposal of exhibition stands at the end of the trade show as well as the disposal of production waste from demonstrations and exhibits is not covered by this fee.

## B 4 Co-exhibitors/additionally represented companies

The participation of companies as co-exhibitors/additionally represented companies (cf. A 4) is on principle possible. Participation is, however, subject to Messe München GmbH's prior authorization. The registration fee for co-exhibitors/additionally represented companies is subject to a charge. The registration fee per co-exhibitor is **EUR 590**. For additionally represented companies, the registration fee as well as the communication fee are included in the package booking. More information about package bookings, offered exclusively by Messe München, will be made available in due time. However, a mandatory communication fee in the amount of **EUR 145** will be levied for each co-exhibitor. The mandatory communication fee for each co-exhibitor/additionally represented company includes the same services as for the main exhibitor (cf. B 3).

Co-exhibitors are to be registered online by the main exhibitor. The main exhibitor will be invoiced for the registration fee and mandatory communication fee.

Additionally represented companies should submit their participation application via a separate form.

For each co-exhibitor without Messe München GmbH admission, Messe München GmbH is entitled to demand a penalty charge of **EUR 500** from the main exhibitor. Furthermore, Messe München GmbH may demand that co-exhibitors without Messe München GmbH admission vacate the stand. Should the main exhibitor fail to comply with Messe München GmbH's vacation demand without delay, Messe München GmbH has the right of extraordinary cancellation in respect of the contractual relationship between Messe München GmbH and the main exhibitor.

## B 5 Terms of payment (cf. A 7)

The amounts invoiced in all invoices issued by Messe München GmbH in connection with the event are to be transferred in euros, without deductions and free of all charges to one of the accounts specified in the respective invoice, indicating the customer number. The times of payment specified in the invoices are binding and are to be complied with.

Term of payment is Friday, January 18, 2019. Prior payment of the invoiced amounts in full is a condition for access to the exhibition stand, entries in the trade show media (print, online, mobile) and the download option for the Print@home-Tickets for exhibitors (cf. B 13). The final invoice for all extra charges (e.g. technical services, electricity, parking permits, ticket vouchers etc.) will be sent to the exhibitor approx. six weeks after the end of the event. It is payable immediately upon receipt. Other services, such as stand cleaning, catering or stand security will be billed for directly by the service partners. Due to value-added tax legislation requirements, Messe München GmbH can only issue or readdress invoices to an invoice recipient other than the exhibitor, if

the recipient is Messe München GmbH's contractual partner concerning the services to be charged. If the exhibitor wants to designate the invoice recipient as the contractual partner of Messe München GmbH instead of himself, he can request the appropriate form at the e-mail address provided in the application. The form should be completed and signed with legally binding effect and returned to Messe München GmbH. Messe München GmbH is under no obligation to accept the different invoice recipient named by the exhibitor as its contracting party. Insofar as Messe München GmbH has already rendered services to the exhibitor at the time of receipt of this form, Messe München will have to bill these services to the exhibitor (cf. A7). Should the exhibitor wish to have an invoice re-issued because the name, legal form or address of the invoice recipient has changed, the exhibitor is bound to pay Messe München GmbH a fee of **EUR 50** for each invoice amendment, unless the data included in the original invoice in respect of the name, legal form or address of the invoice recipient was incorrect and Messe München GmbH was responsible for the incorrect data.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## B 6 Dates of setting up and dismantling (cf. A 15)

### Setup

Halls: as of March 26, 2019, 08:00 through April 7, 2019, 18:00  
 Outdoor exhibition area: as of March 4, 2019, 08:00 through April 7, 2019, 20:00

#### Truck check-in during setup:

Trucks over **7.5 tons** must register at the truck (LKW) check-in on site. Further information will be made available with the traffic guide.

On the last day of setup, April 7, 2019, all delivery and stand-construction vehicles must be removed from the halls and the outdoor exhibition area by 18:00 and from the outdoor exhibition area by 20:00 at the latest. Vehicles which are still in the halls or the outdoor exhibition area after this time will be removed by Messe München GmbH at the risk and expense of the respective exhibitor. Furbishing work and decoration in the exhibitor's own stand space is possible until 20:00.

An extension of the setup time is permissible only in exceptional cases and with the prior written consent of Messe München GmbH, Technical Exhibition Services Division.

### Dismantling

Halls: as of April 14, 2019, 16:30 through April 24, 2019, 18:00  
 Outdoor exhibition area: as of April 14, 2019, 16:30 through May 6, 2019, 18:00

Access to the fairgrounds for stand construction firms and delivery vehicles on April 14, 2019 no earlier than 18:00.

#### Truck check-in during dismantling:

Trucks over **7.5 tons** must register at the truck (LKW) check-in on site. Further information will be made available with the traffic guide.

An extension of the dismantling time is permissible only in exceptional cases and with the prior written consent of Messe München GmbH, Technical Exhibition Services Division.

## B 7 Stand design and equipment

### Halls

Stand designs for two-story constructions, for stands larger than **100 m<sup>2</sup>** or stand structures exceeding **3 m** in height or with a stand covering require prior authorization. Dimensioned drawings including floor plans and elevations on a scale of 1:100 must be submitted in duplicate to Messe München GmbH, Technical Exhibition Services Division for approval no later than 6 weeks before setup begins.

#### One-story construction

The maximum construction height is **7.50 m**. The maximum advertising height (upper edge) is **7.50 m**.

#### Two-story construction

The maximum construction height is **7.50 m**. The maximum advertising height (upper edge) is **7.50 m**.

In addition, the maximum construction height (clearance) alongside the hall walls must be observed (see description of halls and outdoor exhibition grounds).

The partition walls facing the neighboring stand must be kept white, neutral, free of installations and clean above a height of **2.50 m**. It is recommended that exhibitors install partition walls (height **2.50 m**) as demarcation to neighboring stands. Messe München GmbH supplies partition walls only at the request and expense of the exhibitor. Partition walls or additional cabin walls (height **2.50 m**) can be ordered in the Exhibitor Shop. In the case of advertising structures directly facing adjoining stands, there must be a minimum distance of **2 m** to the stand perimeters. Flashing or changing lights must not be used for advertising purposes. The exhibition stand should also meet the character of the respective trade fair to preserve the visual identity of the event. Messe München GmbH is entitled to demand changes in stand design on this account.

Stand designs can only be approved if the open sides of the booth have a uniformly open design. Erecting closed walls is permitted, provided they do not take up more than **70%** of the total length of that stand side. This ruling does not apply, if:

- the respective structure is set back from the stand perimeter by at least **2 m**
- the height of structures at the stand perimeter does not exceed **1.20 m**

If, for safety reasons, a closed structure exceeding **1.20 m** in length should be necessary, exhibitors are requested to consult with the Technical Exhibition Service. Messe München GmbH reserves the right to permit exceptions to

these guidelines in individual, well-founded cases. The rear walls of exhibition stands rising above a height of **2.50 m** must be of neutral design, white, smooth and clean. Only such materials as are opaque and impervious to light are permitted for this purpose (no textiles). Advertising hoardings that extend above the walls of the booth must be at least **2 m** away from directly adjacent, neighboring stands. Flashing or alternating lights may not be used for advertising purposes.

It is not permitted to extend the stand design over the aisles (overbuilding). Messe München GmbH reserves the right to allow exceptions to this ruling in individual, well-founded cases, whereby the only permissible exception is the laying of different-colored carpeting. Raised platforms are generally not permitted.

### Planning permission halls

As a matter of principle, every planner/designer of an exhibition stand is responsible for compliance with public statutory regulations, insofar as applicable to exhibition stands, and compliance with Messe München GmbH's Technical Guidelines as well as the General Terms of Participation. No planning approval from Messe München GmbH is necessary given compliance with the following requirements:

- stand and/or advertising structures no higher than **3 m**
- stand area no larger than **100 m<sup>2</sup>**
- stand is without covering.

Any stand concepts in non-compliance with the aforementioned requirements are to be submitted in duplicate for approval to Messe München GmbH's Technical Exhibition Services Division, containing to-scale stand design plans (ground plan, elevations and sectional drawings) no later than 6 weeks prior to official setup date. If items are to be suspended from the hall ceiling, the work involved must be carried out by Messe München GmbH's contractors. Moreover, multi-story stands and special constructions (such as bridges, stairs, cantilever roofs, galleries, etc.) are as a general rule subject to separate approval. Please consult the "Building Regulations" set out under "Leaflets—applications" in the Exhibitor Shop for further information. **Please note under all circumstances the requirements set out in the Technical Guidelines and the information included in the individual notices.** Order forms to request additional exhibitor and technical stand services are available in the Exhibitor Shop.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## Cont. B 7 Stand design and equipment

### Outdoor exhibition area

For anchorages of tents, guy-ropes and flagpoles as well as for other earthworks in the outdoor exhibition area, detailed site plans have to be submitted to the Technical Exhibition Services Division for written approval. No earthwork in the grounds may be performed without written approval.

Structural elements, stand signs and flags must be designed such that they do not constitute an unreasonable disturbance for neighboring stands. Misleading company signs must be removed at the request of the Exhibition Management. Depending on the infrastructure to be installed and if Messe München GmbH, Technical Exhibition Services Division so requests, a gap of **0.50 m** must be left between the perimeter of the neighboring stand to the rear and any permanent fittings and fitments. Any foundations required in the same location for the next exhibition can be left in if their component parts are at least **30 cm** below the topsoil and relevant contractual provisions have been agreed upon with Messe München GmbH. Plans showing the precise location and size of these foundations are to be submitted to Messe München GmbH, Technical Exhibition Services Division in good time. When carrying out any stand setup work, attention should be given to existing supply lines, distribution boxes, hydrants, light masts, etc. If such facilities are located on the premises of individual stands, access to them must be assured at all times. To prevent any damages, no underground work may be started without prior consultation of Messe München GmbH, Technical Exhibition Services Division. Exhibitors whose stands border on the perimeter of the exhibition grounds may not use the fencing for stand setup purposes. The outside fences may not be used for advertising purposes.

### Planning permission outdoor exhibition area

Each installer/operator of an exhibition stand is individually responsible for its structural design, installation and operation, as well as for compliance with all legal stipulations applying to exhibitions and fairs, and with the Technical Guidelines and Terms of Participation set out by Messe München GmbH.

No planning permission from Messe München GmbH is required given compliance with the following conditions:

- height of stand and/or advertising structures no more than **5 m**
- size of stand less than **50 m<sup>2</sup>**.

All facilities erected on the trade fair site must comply with the material provisions of construction law.

Approval from the supervisory authority for construction work must be obtained for facilities which exceed an enclosed area of **50 m<sup>2</sup>** or a height of **5 m**. The requisite planning applications along with layout plans and structural calculations or inspection records are to be submitted in good time, at the latest 8 weeks before the start of assembly, to the Technical Exhibition Services Division (see form 1.3).

### Plan approval loading yards

Each installer of an exhibition stand is individually responsible for its structural design, installation and operation, as well as for compliance with public statutory regulations, insofar as these are applicable to exhibition stands, Messe München GmbH's Technical Guidelines and the General Terms of Participation. Planning approval by Messe München GmbH is mandatory and must be submitted no later than 6 weeks in advance. The fastening (securing) of stand components by ground anchorages is not permitted. Regulations for the fastening of exhibits by anchoring: Fastening (securing) of machinery by ground anchorages is possible only by written approval of Messe München GmbH's Technical Exhibition Services Division.

### Snow clearance

To the extent that the exhibition area is fully covered by a layer of snow prior to the stand setup period, snow clearance can be applied for with Messe München GmbH (lead time prior to execution: 48 hours). This measure is executed on a one-off basis by Messe München GmbH at the request of the exhibitor before move-in, provided that the given exhibition space is accessible by standard clearance vehicles. Once the exhibition area has been occupied, the exhibitor is himself responsible for snow clearance on his own stand.

### Deployment of cranes and exhibits

All cranes and exhibits to be erected in the outdoor exhibition area reaching a height of more than **10 m** require the prior approval of Messe München GmbH, Technical Exhibition Services Division and must be registered by means of the corresponding form 12 weeks prior to the commencement of the fair at the latest. If the necessary documents are submitted to Messe München GmbH later than 12 weeks prior to the start of the fair, Messe München GmbH is entitled to lay down a binding stipulation for the maximum erection height for these exhibits as is still available, based on safety grounds. Messe München GmbH is authorized to restrict or prohibit the setup work to ensure compliance with the height stipulated. Messe München GmbH reserves the right to have exhibits examined and/or accepted by experts even if the exhibits concerned do not come under the general data/requirements set out in the relevant form.

## B 8 Official regulations and permits

All structures on the exhibition grounds (outdoor exhibition area) are to be erected according to the substantive provisions under building law. Authorization is to be obtained for structures that exceed a built-over area of **50 m<sup>2</sup>** or a height of **5 m** (pavilions, tents, cranes, plant and equipment etc.). The necessary building applications as well as plans and structural analyses or test books are to be submitted to Messe München GmbH, Technical Exhibition Services Division in good time but not later than 8 weeks before the beginning

of the setup period. Exhibitors are to comply with all legal requirements in the construction of their facilities. In addition to the Technical Guidelines, the relevant safety regulations of the Technical Control Board (TÜV) also apply to all exhibits and other facilities. Revolving tower cranes and the like must be secured in accordance with regulations. For safety reasons, it is not permitted to attach advertising media or other loads to cranes, with the exception of non-weighted flags.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## B 9 Technical installations

Applications for electrical installations, water and telephone connections can be considered only if submitted through the Exhibitor Shop. This is where Messe München GmbH's applicable connection fees and specific terms of delivery will be announced. For information about order deadlines, please refer to the Exhibitor Shop.

The technical services designated accordingly in the Technical Guidelines such as the provision of installations to supply the stand with electricity and water can be ordered only from Messe München GmbH. Wired telecommunications equipment may only be provided by Messe München GmbH; Deutsche Telekom AG and other network operators are not authorized at the exhibition center. To connect his own stand area, the exhibitor may operate his own wireless LAN network at his stand after prior written approval from Messe München GmbH; the specifications of Messe München GmbH are to be complied with.

## B 10 Use of equipment

Cranes, forklifts and platforms may only be used if they are provided by the responsible service partners of Messe München GmbH.

In special cases, the consent of Messe München GmbH's Technical Services Division is required.

## B 11 Sales regulations

Open selling or other provision of goods and services from the stand is not permissible. Exhibited articles may be delivered to purchasers only after the end of the fair. It is not permitted to show the selling price openly. Under

No. 64 GewO (German trade regulation act), it is permissible to sell only to commercial resellers, commercial consumers and bulk purchasers.

## B 12 Media services (catalog, internet, mobile)

The basic entry is subject to a charge (cf. B3—Mandatory communication fee) and includes the following listings:

in the printed catalog:

- company name, street, postcode, place, country code, hall/stand no. in the alphabetical exhibitor directory
- company name, street, postcode, place, country code, hall/stand no. under 1 product category in the exhibitor products directory

in the Visitor Guide:

- company name (short) on stand location of the Visitor Guide
- company name, hall/stand no. in the exhibitor listing of the Visitor Guide

in the online exhibitor directory:

- company name, street, postcode, place, hall/stand no. in the detailed exhibitor directory
- 1 entry under "product categories"
- company name in the info box in the interactive hall plan

in the app:

- company name, street, postcode, place, hall/stand no. in the detailed exhibitor directory
- 1 entry under "product categories"

Exhibitors can book additional listings, e.g. in the product directory and other presentation opportunities in these communication media online. The media service partner commissioned handles these extra listings with the applicant in his own name and on his own account. Messe München GmbH assumes no responsibility for the accuracy and completeness of the exhibitor catalog (print, online and mobile).

The exhibitor is solely responsible for the permissibility under law—and particularly the law on competition—of entries placed in the exhibitor catalog (print, online and mobile) of Messe München GmbH at the instigation of the exhibitor. Should third parties assert claims against Messe München GmbH on account of the impermissibility of the entries under law in general or the law on competition, the placer of the entries shall hold Messe München GmbH fully safeguarded against all claims asserted including all costs of any necessary legal defense on the part of Messe München GmbH. The same applies to entries from exhibitors, co-exhibitors/additionally represented companies and exhibitors on joint stands that the respective exhibitor has arranged in the Messe München GmbH exhibitor catalog (print, online and mobile).

The official media services partner for this trade fair is:

NEUREUTER FAIR MEDIA  
 Büro Essen  
 Westendstraße 1  
 45143 Essen  
 Germany  
 Tel. +49 201 36547-306  
 Fax +49 201 36547-325  
 bauma@neureuter.de

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## B 13 Exhibitor passes (Print@home-Tickets for exhibitors)

For the first time, the Print@home-Tickets for exhibitors for bauma 2019 will also show the first and last name of the ticket holder next to the company name. Ordering, shipping and invoicing of Print@home-Tickets for exhibitors will be handled online.

The Print@home-Tickets for exhibitors can be ordered through the bauma Exhibitor Shop (available as of fall 2018) at the following link: [www.bauma.de/shop/en](http://www.bauma.de/shop/en)

Each main exhibitor is entitled to a specific allotment of free Print@home-Tickets for exhibitors, which will be deposited in the ticket portal (permanent tickets). All tickets used—minus free tickets—will be charged after the close of the event.

Please note: both free and fee-based tickets should be ordered via the Exhibitor Shop.

### Free Print@home-Tickets for main exhibitors In the halls

up to	<b>20 m<sup>2</sup></b>	floor space (ground floor level)		3 Print@home-Tickets for exhibitors
as from	<b>21 m<sup>2</sup></b>	for every further	<b>10 m<sup>2</sup></b>	1 Print@home-Ticket for exhibitors (in addition)
as from	<b>101 m<sup>2</sup></b>	for every further	<b>20 m<sup>2</sup></b>	1 Print@home-Ticket for exhibitors (in addition)

### In the outdoor exhibition area

up to	<b>500 m<sup>2</sup></b>	floor space (ground floor level) for each	<b>100 m<sup>2</sup></b>	3 Print@home-Tickets for exhibitors
as from	<b>501 m<sup>2</sup></b>	for every further	<b>100 m<sup>2</sup></b>	2 Print@home-Tickets for exhibitors (in addition)
as from	<b>1,001 m<sup>2</sup></b>	for every further	<b>100 m<sup>2</sup></b>	1 Print@home-Ticket for exhibitors (in addition)

The floor space of an upper story does not increase the number of free Print@home-Tickets.

### Free Print@home-Tickets for co-exhibitors

#### In the halls/in the outdoor exhibition area

independent of stand size      1 Print@home-Ticket for each co-exhibitor

Additionally represented companies may be entitled to 1 free Print@home-Ticket, depending on the type of package booking.

Prices for Print@home-Tickets for exhibitors are listed in the Exhibitor Shop. Exhibitor tickets are intended for stand staff only and may not be passed on to third parties. In case of abuse, Messe München GmbH is entitled to withdraw the exhibitor pass. Admission of co-exhibitors and additionally represented companies does not increase the number of your free Print@home-Tickets for exhibitors.

The Print@home-Ticket for exhibitors does NOT entitle the holder to free use of local public transport (MVG—Munich Transport and Tariff Association).

## B 14 Photo, film and video shooting (cf. A 10)

For professional photo and film shots of the exhibitor's own stand during the running time of the fair, authorization is required from Messe München GmbH unless the exhibitor commissions persons who have already been admitted for this purpose and these possess a valid pass issued by Messe München GmbH. The exhibitor or the photographer commissioned receives the authorization at the security control center of Messe München GmbH, Administration

Building, access via Gate 1. For the authorization, a written order issued to the photographer as well as the applicant's ID card is to be submitted. A fee is charged for the authorization. Information on the exact fee and other terms for applying for the authorization will be made available in early 2019.

## B 15 Important exhibitor information concerning event operations

Following stand allocation, exhibitors will be informed by circular e-mail of further details concerning preparation and organization of bauma 2019.

# Special Terms of Participation (B)

The General Terms and Conditions of Participation A and the Technical Guidelines of Messe München GmbH shall apply, insofar as the present Special Terms of Participation do not contain any provisions in derogation thereof.

## B 16 Noise

Demonstrations, videos, music, show performances, etc. during the trade fair (see opening hours) require the prior consent of Messe München GmbH and may not disturb exhibitors at neighboring stands. Consequently, loudspeakers and other acoustic amplifiers or public address systems at stands must be positioned at the exhibition stand so that they cannot be heard at neighboring stands or in the aisles. The loudness level may not exceed **70 dB (A)** at stand borders (see Technical Guidelines 4.7.7, 5.6.1, 5.9). Despite previous granted permission, Messe München GmbH is authorized to restrict or prohibit any presentations that cause noise or are visually annoying or result in a substantial

danger to or negatively affect the event or event participants for any other reasons.

Under the terms of the Copyright Act, the permission of GEMA – Gesellschaft für musikalische Aufführungs- und mechanische Vervielfältigungsrechte (Musical Performance and Mechanical Reproduction Copyright Watchdog) is required for musical renditions of any kind.

Contact: GEMA, 11506 Berlin, kontakt@gema.de, www.gema.de

Unnotified reproductions of music may result in damage compensation claims by GEMA (§ 97, copyright law).

## B 17 Stand parties

Stand parties on the exhibition stand require authorization by Messe München GmbH and must be notified by March 29, 2019 at the latest. Events may start no earlier than 18:30 and must end no later than 22:00. Until 22:30, the necessary clearing-up work may be undertaken on the stand area. By 23:00 at the latest, all persons must have left the fairgrounds. The exhibitor is responsible for ensuring that the attendees of his stand party do not access other trade fair booths or touch any exhibits located there. The exhibitor is to ensure that the attendees of his stand party follow the instructions of the safety and security service employed by Messe München GmbH. The minimum scope of the

safety and security services necessary is determined by Messe München GmbH. The exhibitor indemnifies and holds Messe München GmbH harmless in connection with the stand party.

The services provided by Messe München GmbH in connection with each stand party are charged to the exhibitor in the final invoice.

To ensure a smooth, uninterrupted event, we recommend that you consult with your booth neighbors of the planned party in advance. Please note that the volume of musical renditions on the stand may not exceed **70 dB (A)**.

## B 18 Deliveries

Consignments, letters and other mail to be delivered to the exhibitor's stand must carry the following details:

- Name of the event
- Hall (designation: A, B or C as well as the number of the hall (1-6)) or the outdoor exhibition area (designation: FN, FM, FS and the respective stand number)
- Stand number of the exhibition stand
- Name of the exhibitor
- Mobile phone of a contact person of the respective exhibitor
- Messegelände/Willy-Brandt-Allee, 81829 Munich, Germany

Messe München GmbH does not take delivery of consignments, letters and other mail intended for exhibitors or third parties. Exhibitors are advised not to deposit shipments or other objects unsecured in the hall or the outdoor exhibition area during setup and dismantling times.

Services with regard to the receipt and dispatch of consignments are offered by the authorized freight forwarders at the exhibition center.

## B 19 Restoration of exhibition areas and loading yards

All exhibition space and loading yards must be handed over to Messe München GmbH's Technical Services Division in its original condition by the stipulated date for completion of dismantling. To this end, the exhibitor must contact the Technical Services Division in due time to make an appointment to have the space inspected and approved. Space in the outdoor exhibition area must be graded, and areas loosened by earthworks must be machine compacted. Asphalted and planted areas will be restored solely by Messe München GmbH at the expense of the exhibitor in question.

Generally speaking, exhibitors must completely remove all structures such as foundations, driven-in piles, utility lines, etc. after the close of the trade fair. Any foundations required in the same location for the next exhibition can be left in if their component parts are at least 30 cm below the topsoil and relevant contractual provisions have been agreed upon with Messe München GmbH. Messe München GmbH is entitled to revoke such an agreement at any time. If the required restoration work has not been completed by the stipulated dismantling deadline, Messe München GmbH is authorized to do this or contract a third party to do this at the expense of the exhibitor.

## B 20 Transporting tracked vehicles

Only tracked vehicles with smooth track plates that are approved for use on public roadways may be driven on the roads of the trade fair center. Transporting tracked vehicles into the exhibition halls is permitted only with the

express consent of Messe München GmbH's Technical Services Division. The exhibitor is fully responsible for any damage to road surfaces and hall floors.

## B 21 Alterations

Messe München GmbH reserves the right to make alterations and additions in matters affecting technical arrangements and safety.

Status: March 2017